



CENTER of
SOUTHWEST
STUDIES
FORT LEWIS COLLEGE



Fort Lewis College Foundation

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**Deed of Gift to Fort Lewis College Foundation
(Center of Southwest Studies Account) ~ A Contractual Agreement**

This agreement transfers unrestricted legal title of the gift from the donor to the Fort Lewis College Foundation (Center of Southwest Studies account) (hereinafter, "the Center") and its successor organizations.

NAME(s) IN WHICH DONATION SHOULD BE CREDITED: _____

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DESCRIPTION OF MATERIALS DONATED:

INFORMATION RE: THE COLLECTION, DONOR, ETC. (to assist Center staff in arranging, describing & preserving materials):

ASSIGNMENT OF RIGHTS: To facilitate the research use of this material, the donor assigns intellectual property, privacy and publicity rights held in the donated materials. The donor hereby gives and assigns to the Center of Southwest Studies copyright and all other **rights** that the donor has in (a) the materials and (b) in such works as may be found among any collections of materials received by the Center from others. This includes, *inter alia*, the rights of publication in electronic form (such as placement on the Internet/Web for access by that medium). Any exceptions to this assignment of rights are detailed in the following paragraph ("Restrictions").

RESTRICTIONS: There are no **restrictions** as to the use of this gift, except those encompassed by the Center's General Restriction Policy (http://swcenter.fortlewis.edu/info_researchers/sw-2.htm) and any specific restrictions specified hereafter:

VALUE: Please note the estimated value of your donation: \$_____. If a written financial **appraisal** is available, please attach a photocopy of it. By College and Foundation policy, in accordance with federal IRS guidelines, appraisals are the sole responsibility of the donor. The Center itself cannot provide appraisals for tax purposes. We refer you to your attorney/ financial advisor and IRS [Form 8283 instructions](#) and [Publication 526](#) for guidance in this area. (Donors must file Form 8283 to deduct the value of non-cash gifts if the amount is more than \$500.)

FINAL ACCEPTANCE: Gifts that occupy more than three linear shelf feet must be reviewed by the Southwest Accessions Committee for acceptance.

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____ Handle at the Center's discretion ____ Consult with Donor as to disposition

Donor's signature _____ Date _____

Donor's title (if agent for an organization) _____

Received by _____ for Center of SW Studies Date _____

Acknowledged by _____ for Fort Lewis College Foundation Date _____